



**THE GERMAN SHEPHERD DOG ASSOCIATION
OF WESTERN AUSTRALIA (Inc) ("GSDAWA")**

VENUE HIRE APPLICATION FORM / TAX INVOICE

Hirer's Details:

Name of hirer (individual): _____

Organisation name (if applicable): _____ ABN: _____

(The Name(s) listed here will be responsible for all costs and permits necessary)

Are you a member of the GSDAWA? Name: _____ Member number: _____

ADDRESS: _____ POST CODE: _____

E-MAIL: _____

Phone: _____ Mobile: _____

Bank details for bond refund: BSB: _____ Account number: _____

Details of Use:

Venue area required:

Club room & toilets Kitchen Grounds Ground only

Function date(s): ____/____/____

Access times (set up): From: ____ am/pm

Function time: Start: ____ am/pm Finish: ____ am/pm

Hall will be cleaned and vacated by: ____ am/pm

Number of people attending: Adults: ____ Children: ____

Type of function: Meeting Fundraiser Dinner

Training/Display (will animals be brought onto the grounds? If yes, list) _____

Party: _____

Other: _____

Will alcohol be served? No Yes (The GSDAWA must be informed if liquor is to be consumed)

Will alcohol be sold? No Yes (Liquor Licence required)

Equipment Required:

Spot Lights Microphone Kitchen equipment Tables _____

Trestle tables _____ Chairs _____ Other Canteen

Please list all equipment being brought to the hall: _____

Are you having entertainment? _____

Band DJ Entertainers iPod etc

Sound/lighting Projector/Laptop Other: _____

Public Liability Insurance:

I have a current Public Liability Insurance certificate (please provide a copy)

Liquor Licence:

I have permission from the Dept. of Racing, Gaming & Liquor permitting the sale of alcohol at this event (please provide a copy).

Security Bond and Hire Charges:

Bond paid (\$500)

Security Bond payable to GSDAWA BSB: 036-064 Account Number: 400227

Ground/Venue Hire Charges:

Hourly Rate: \$25.00 per hour, maximum of 2 hours maximum—daily rate charged after 2 hours

Daily Rate: \$150.00 per day

Hourly and daily rates inclusive of floodlight use

Club Rooms Only: \$100.00 – no floodlights

A cleaning fee of \$100 will be deducted from the bond if cleaning is required

Security Guards:

It's the responsibility of the hirer to engage a registered security company and licensed security guards for the duration of the function if any of the following occur:

- Alcohol is being consumed
- 100 or more guests are attending

Any cost associated with hiring security is the hirer's responsibility. All details of the security company must be provided to the club prior to the function date.

Venue Hire Acceptance

I have read and completed the above Venue Hire application to the best of my ability and agree to abide by the attached Terms and Conditions for the hiring of the German Shepherd Dog Association of Western Australia (Inc) ("GSDAWA") Premises.

Payment for the Bond and the Hire fee (if applicable) has been paid by Bank Transfer or cheque for these amounts is attached.

I am over the age of 18 years and agree that the above information is true and correct.

Name (please print): _____

Signature: _____ Date: _____